



**GENESEO**

**PUBLIC LIBRARY DISTRICT**

**Geneseo Public Library District  
805 N. Chicago Street  
Geneseo, IL 61254**

**Phone: 309-944-6452 Fax: 309-944-6721**

**PERSONAL INFORMATION:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s):

(\_\_\_\_\_) \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_

Are you a citizen of the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Are you 16 or older? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been convicted of or pleaded no contest to a felony within the last five years?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain:

\_\_\_\_\_  
\_\_\_\_\_

Hobbies, Special Interests, School Activities: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**POSITION / AVAILABILITY:**

Position Applied For

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Days/Hours Available \_\_\_\_\_

Monday \_\_\_\_\_

Tuesday \_\_\_\_\_

Wednesday \_\_\_\_\_

Thursday \_\_\_\_\_

Friday \_\_\_\_\_

Saturday \_\_\_\_\_

Sunday \_\_\_\_\_

Hours Available: from \_\_\_\_\_ to \_\_\_\_\_

What date are you available to start work?

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**EDUCATION:**

Name and Address Of School - Degree/Diploma - Graduation Date

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Skills and Qualifications: Computer knowledge, Licenses, Skills, Training, Awards

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Do you have prior Library experience? Please describe \_\_\_\_\_

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**EMPLOYMENT HISTORY:**

Present Or Last Position:

Employer:

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Supervisor:

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Phone: \_\_\_\_\_

Position you worked or Title: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Responsibilities:

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Reason for Leaving:

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**Previous Position:**

Employer:

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Supervisor:

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Phone: \_\_\_\_\_

Position you worked or Title: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_

Responsibilities:

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Reason for Leaving:

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**References:**

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1) \_\_\_\_\_

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2) \_\_\_\_\_

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3) \_\_\_\_\_

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I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature \_\_\_\_\_

Date \_\_\_\_\_