



Geneseo Public Library District
218 S. State Street
Geneseo, Illinois 61254

Phone: 309-944-6452

Fax: 309-944-6721

PERSONAL INFORMATION:

Name _____

Address _____

Phone Number(s)

(____) _____ (____) _____

Are you a citizen of the United States? Yes _____ No _____

Are you 16 or older? Yes ___ No ___

Have you been convicted of or pleaded no contest to a felony within the last five years? Yes _____ No _____

If yes, please explain:

Hobbies, Special Interests, School Activities: _____

POSITION/AVAILABILITY:

Position Applied For

Days/Hours Available _____

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Saturday _____

Sunday _____

Hours Available: from _____ to _____

What date are you available to start work?

EDUCATION:

Name and Address Of School - Degree/Diploma - Graduation Date

Skills and Qualifications: Computer knowledge, Licenses, Skills,
Training, Awards

Do you have prior Library experience? Please describe _____

EMPLOYMENT HISTORY:

Present Or Last Position:

Employer:

Supervisor:

Phone: _____

Position you worked or Title: _____

From: _____ To: _____

Responsibilities:

Reason for Leaving:

Previous Position:

Employer:

Supervisor:

Phone: _____

Position you worked or Title: _____

From: _____ To: _____

Responsibilities:

Reason for Leaving:

References:

1)

2)

3)

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any or all information listed above.

Signature _____

Date _____